

## MINUTES

Senior & Disabled Services  
**Planning & Budget Committee**  
S&DS, 1015 Willamette St, Eugene, OR 97401

January 18, 2007

Members Present: Dianne Burch, Chair; Dennis Shine, Mae Westfall  
Cook, Terry Parker, Jane Boren

Members Excused: Kevin O'Reilly, Murray Pettit, L.M. Reese, Steve  
Skipton

Staff Present: Patti Little, Kay Metzger

### **1. CALL TO ORDER**

Dianne Burch, Chair, called the meeting to order at 1:37 p.m.

### **2. CONSIDERATION OF THE MEETING AGENDA**

Agenda was accepted as mailed.

### **3. CONSIDERATION OF THE DECEMBER 14, 2006 MINUTES**

The minutes of the December 14, 2006 meeting were accepted by  
consensus.

### **4. NEW BUSINESS**

#### **a. Draft of 2006 Needs Assessment**

S&DS Staff reviewed the 2006 Needs Assessment with Committee  
members and responded to questions and comments. A summary of the  
questions and comments follows.

- How/When are the needs of rural areas such as Oakridge and the  
McKenzie Highway area considered?

Patti Little responded that the rural locations for focus groups are  
rotated with each Needs Assessment, in order to include every small  
community over time. During the 2002 and 2004 Needs Assessments,  
Oakridge and the McKenzie area were targeted, while the 2006 Needs  
Assessment included focus groups in the Florence, Veneta, Cottage  
Grove and Creswell area.

- Page 25 of the Draft Needs Assessment notes that participants agreed all services were important and the process of prioritizing services was difficult. It is significant that participants felt all services should be funded.
- It was recommended that the cost benefit of services be included in the Needs Assessment. Patti Little will follow up on this recommendation.
- It is of note that the five highest ranking services had an across-the-county appeal, in that they received votes at nearly every focus group. Thus, both the metro and rural areas identified these services as important.
- The various focus groups seemed to have different interests, as some focus groups voted heavily for one type of service while others did not vote for that particular service at all. Patti Little responded that this is not unusual, as certain areas have unique interests and needs.
- Terry Parker offered to include additional wording for the definition of special transportation, as it was very brief.
- Jane Boren was interested in learning more about Public Guardianship. Patti Little will contact her.
- There was agreement expressed amongst the group that the top seven services (those receiving 15 or more votes) were important and should be considered in the budget planning process for 2007-08.

**b. 2007-08 Area Plan Budget – more on revenues**

Kay distributed a spreadsheet on the 2007-08 Revenue Estimates and described the logic behind the estimates. Using these assumptions, the Committee moved forward to review proposed expenditures.

**c. 2007-08 Area Plan Budget – proposed expenditures**

Kay distributed two spreadsheets, “2007-08 Expenditure Worksheet – Detail” and “2007-08 Expenditure Worksheet – Summary”. Given the revenue assumptions, the Committee was presented with two options for distribution of funds.

- “Across the Board (with correction)” as described in Column F of the Expenditure Worksheet – Detail.

This option distributes a minimal increase for Titles III B, C-1 and C-2 evenly across all services. Additionally, the Long Term Care Ombudsman Service was fully funded through IIIB as required by

Statute. This option also distributes the substantial increase to the Oregon Project Independence Program across the board.

Conversely, the programs whose revenue decreased (specifically the Family Caregiver Support Program, Title III E) were reduced across the board.

➤ “Across the Board with Adjustments” as described in Column G. This option proposed changes to the funding distribution in Title III B and OPI as follows, specifically impacting the Money Management Program and the Case Management Services delivered through OPI. **Title III B:** Patti Little reported that Lane County has expressed interest in contracting for OAA funds to provide the Money Management Program, as they are already providing money management services to some of the Lane County Mental Health clients. They plan to use the AARP program model. Therefore, since the Money Management Program (MMP) is in transition, this proposal allocates a total of \$10,000 to the MMP: \$7,000 in Title IIIB funds and \$3,000 in OPI funds. By reducing the Title IIIB funding for the Money Management Program, \$5,879 is freed up for re-allocation to other services.

**OPI:** Kay noted that the percentage of allocation directed towards case management has decreased from 25% in 2004-05 to 18% in 2006-07. This option brings the percentage of OPI allocation dedicated to case management back to 25%, which allows more funding for consultation, referral, assistance with care co-ordination, etc. Kay also noted that the Disability Services Advisory Council, when asked what services should be prioritized in the delivery of OPI services to people with disabilities, identified case management as one of the top services needed.

The Committee carefully reviewed the information and options presented. Terry Parker pointed out that the budget proposals are consistent with the Needs Assessment, in that they prioritize the Senior Meals Programs as reflected in the Focus Group recommendations. Regarding funding for the Money Management Program, it was agreed that now is a good time to change the funding level, given the program is in transition. Regarding the cuts to the Family Caregiver Program, the Committee wondered if the funding was sufficient to maintain viable contracts for services, such as those for Caregiver Training and Support Groups through Cascade Health Services. After much discussion, it was

determined that S&DS staff will follow up on the following actions/proposals for the next meeting.

- The S&DS Mission Statement will be reviewed and considered when determining budget allocations.
- S&DS staff will contact Cascade Health Services to discuss whether or not Caregiver Training and Support is still a viable service, given the proposed funding reduction.
- At the direction of the Planning & Budget Committee, S&DS will create additional options that distribute the Title IIIB funds gained from reducing the Money Management Program allocation (identified as “P&B Recommendation” in Column G of the 2007-08 Expenditure Worksheet). This will include an option that targets the services to be cut (specifically services provided through the Family Caregiver Support Program).

#### **d. Next year’s Area Plan Objectives – continuing discussion**

Given the time, the Committee agreed to address the 2007-08 Area Plan Objectives at the next meeting. Kay agreed to present recommendations at that time.

### **5. OTHER BUSINESS**

None.

### **6. REMINDER OF NEXT MEETING**

In order to continue the review and discussion of the 2006 Needs Assessment, Committee members requested the February 1<sup>st</sup> meeting begin at 1:00 p.m., rather than 1:30 p.m. All concurred, therefore the next meeting date and time are set for:

**Thursday, February 1, 2007**

**1:00 p.m. - 3:00 p.m.**

**S&DS Eugene Office, 1015 Willamette Street, Eugene, 97401**

### **7. ADJOURN**

The meeting adjourned at 3:00 p.m.