

MINUTES

Procurement and Monitoring Committee
of the Senior Services Advisory Council
February 22, 2005
Eugene Or

MEMBERS PRESENT

Anna May Herbert Jane Strasdas Debbie Olson
Esther Sloan

MEMBERS EXCUSED

Cathy Steadman Cox Jean Jordon

1. **Call to Order/Introductions/Welcome:** The meeting was called to order at 1:35 p.m. by Anna May Herbert

2. **Approval of the Agenda:** Approved with the following additional informational items: Contract Amendment with American Red Cross and April Meeting agenda.

3. **Approval of 1/25/05 Minutes :** Approved as mailed.

4. **Information:**

February Site Visit Summaries

- LTC Ombudsman Committee: Debbie distributed and reviewed a copy of the site visit she conducted 2/15/05 noting that due to computer problems she was not able to complete the write up. She stated that the programs' revised budget was included, and that the training of RAP volunteers is quite time consuming for the program and may not be mandated. She also noted that the Committee was concerned about the potential budget cuts to their program next year. She noted that moral was low among Committee members due to the proposed budget cuts. Her impression is that this group does a lot with a very small amount of money.

- Senior Mental Health Counseling: Tabled as Jean was not present.
- Family Caregiver Support Program: Anna May reviewed a copy of the site visit she conducted on February 4, 2005 which was distributed with the agenda. She noted that the room was small but the content of the presentation was excellent. She felt that future presentations of this kind (Senior Law Issues) should allow additional time. She commended the presentation.
- In-home Service Contract Update: Patti shared that the SSAC had approved the extension of the Addus in-home services OPI contract for an additional year but stated Addus will not make a decision on whether to extend the contract until after the State releases the XIX Request for Applications (RFA). Addus is postponing their decision due to the fact that the volume of service for the OPI contract will be reduced next year if the Governor's proposed budget is adopted, as will be the XIX volume of service due to the increase of eligible providers.

Patti shared that the State plans to issue an RFA which will allow all licensed home-care agencies which meet the RFA criteria to provide in-home services. This new process has the potential to increase the number of in-home service providers offering XIX service in Lane County and will require S&DS to develop an equitable referral process to the in-home service agencies which have been approved. There is a State committee developing the RFA and statement of work. Membership on the committee includes AAA representation, including Patti, and SPA representation and representation from the DHS contract department. The new contracts will become effective 7/1/05.

Food Service Consortium Update: Sandy noted that the Consortium has released the Bateman Continuation proposal which is due March 5, 2005. Overall, the Consortium's volume service next year is expected to be similar to that of this year. However, OCW may not be able to sustain their smaller sites if partnership funding is not found which would force them to close some sites. If this happens, the volume would be reduced.

Preliminary Bateman figures indicate that if the Consortium's volume remains similar to this year's volume of service, the programs' cost

will increase by approximately 4%, which is in line with contract guidelines.

- Contract Amendment with American Red Cross: Sandy stated that an amendment is being completed for the Metro MOW contract due to the fact that OPI utilization is down and therefore the program is serving more OAA meals and the United Way funding amount is now known. The amendment will reflect these budget changes and the unit of service numbers will not change.

5. **Action:**

- Scheduling of March Site Visits All

Elder Help: Debbie will remind Cathy of her agreement to conduct the 2/28/05 Elderhelp site visit.

6. **Next Meeting:** March 22, 2005 from 1:30 to 3:00 P. M. at the Campbell Senior Center Card Room. The Food Service contract will be reviewed at this meeting.

April Meeting: The O4AD quarterly meetings will be conducted on April 26, therefore the date of the PMC meeting will need to change. All other continuation contracts will be reviewed at the April meeting, including the Metro MOW contract.

7. **Adjourn:** The meeting was adjourned at 2:30.

