

## MINUTES

Senior & Disabled Services  
**Senior Services Advisory Council**  
Hilyard Center, 2580 Hilyard St., Eugene

December 12, 2006

Members Present: Steve Skipton, Vice-Chair; Dianne Burch; David Quale, Pat Giles, Don Hampton, Marion Esty, Dennis Shine, Darlene Puls, Jim Patterson, Jean Jordan, Cathy Steadman Cox, Jane Strasdas.

Members Excused: Andrea Gillispie, Mae Westfall Cook, Rikki Rainey, Mary Johnson, Jane Boren

Guest: Carol Cookson

Staff Members Present: Kay Metzger, Patti Little, Sandy Karsten

### **1. CALL TO ORDER**

Steve Skipton, Chair, called the meeting to order at 1:31 p.m.

### **2. CONSIDERATION OF MEETING AGENDA**

No changes to the agenda noted.

### **3. CONSIDERATION OF THE October 2006 MINUTES**

Once a quorum was present, Don Hampton moved to accept the minutes of the October meeting. Pat Giles seconded the motion. Minutes approved unanimously with no corrections.

### **4. LCOG REPORTS**

#### **a. LCOG Board of Directors**

None at this time, as the LCOG Board had not met since the last SSAC meeting.

#### **b. Disability Services Advisory Council**

Darlene Puls reported on the November 2006 DSAC meeting. The meeting was primarily informational, including reports from each Standing

Committee. S&DS staff presented a report on the funding status of the Family Caregiver Support Program. Additionally, Kay directed the DSAC's attention to a policy statement on the expansion of the Oregon Project Independence Program which was jointly created by the Governor's Commission on Senior Services (GCSS) and the People with Physical Disabilities Advisory Committee (PDAC).

**5. ACTION ITEM**

**a. Money Management Program Advisory Council**

Patti Little introduced Carol Cookson, the interim Money Management Coordinator for Lane County. Patti reminded the SSAC of the recent changes, from Emerald Empire Council on Aging to an interim Coordinator (Carol Cookson) through June 30, 2007. Patti stated Lane County has expressed an interest in assuming responsibility for the MMP beginning in July 2007.

Carol Cookson, who has extensive experience coordinating Money Management Programs, introduced herself and gave a brief presentation on the program. The issue at hand for consideration by the SSAC is the requirement that the MMP have Advisory Council oversight at least twice per year. After much discussion the SSAC determined it would be most appropriate for the Long Term Care Committee, a smaller group, to serve as the MMP Advisory Council during this interim.

Pat Giles moved that the Long Term Care Committee serve as the MMP Advisory Council. Jean Jordan seconded the motion.

The SSAC then engaged in further conversation about the qualities of a good Advisory Council and whether or not the Long Term Care Committee would meet the need. Steve Skipton and David Quale, both members of the LTCC agreed that it was a good fit with the role and responsibilities of the LTCC.

The next meeting will be on January 9, 2007 at 1:30 p.m. at the S&DS Office.

Jean Jordan called for the question.

Motion passed unanimously.

**b. Other Action Items**

None.

**6. INFORMATION ITEMS**

**a. Chair's Report**

No report at this time.

**b. Committee Reports**

**(1) Advocacy Committee**

Advocacy members reported on recent activities of the group. Jim Patterson attended the O4AD Press Conference in November and found the presentations to be very effective. Dianne Burch reported certain members of the Advocacy Committee will be meeting with Senator Morrisette and his aide, Don Bishoff regarding a bill the Senator has submitted regarding Health Care Ombudsman services.

Jean Jordan stated she felt last year's work primarily focused on disability issues rather than senior issues. Committee members responded that, on this particular issue, both seniors and people with disabilities are equally impacted. Additionally, there are other priorities adopted by the Advisory Councils that focus on expanding state-funding for services similar to those funded by the Older Americans Act. Jean reiterated that she would like Advocacy Committee members to put equal effort into issues affecting seniors, as not all seniors are disabled.

**(2) Procurement and Monitoring Committee**

Patti Little reported that the following site visits were reviewed at the November meeting: Money Management Program, Addus, and Metro Meals on Wheels. Patti also completed a monitoring visit of Caregiver Support Group and Training, through Cascade Health Services. Performance by all the contractors was found to be acceptable. Site visits planned for December are Lane County Law and Advocacy Center and the Elderhelp Program.

**(3) Planning and Budget**

Dianne Burch reported the Committee is just getting started, with its first meeting to be held next week.

**(4) Long Term Care Committee**

David Quale reported the LTCC has a new chairperson, Leslie Gilbert. The group has had several presentations from Senior & Disabled Services Supervisors. At the most recent meeting, the Committee reviewed information gathered through the employee survey. Additionally, the Committee has been focusing on the in-home care program, specifically issues related to Home Care Workers.

**c. Staff Reports**

**(1) Senior Meals Program Advisory Council**

Sandy Karsten drew the SSAC's attention to a handout in their packets regarding new members of the Senior Meals Advisory Council. She

explained the Council was formed several years ago and has been very helpful in the management of the Senior Meals Program.

**(2) Family Caregiver Program Budget Update**

Kay shared the Emergency Board, at its November meeting, directed DHS to backfill the funding gap discovered earlier in the year. S&DS will receive \$37,378 of the \$391,279 approved by the E-Board. SPD has informed S&DS that the allocation 2007-09 will be much less, therefore the goal of the additional money should be to establish a glide-path down to the lower service level.

**(3) S&DS 2005-06 Highlights**

SSAC members reviewed the information contained in the S&DS 2005-06 Highlights, which summarizes the services delivered by S&DS during that year. Pat Giles asked if S&DS had an Emergency Plan. Kay indicated it is in the process of being updated, but she would share a copy with the SSAC at the next meeting. Jean Jordan stated the Senior Meals Program delivers frozen meals to participants to use in the event of an emergency. Jim Patterson asked if licensed facilities are required to complete fire drills. Kay responded yes, this is part of the licensing requirement.

**7. OTHER REPORTS AND ANNOUNCEMENTS**

None.

**8. REMINDER OF NEXT COUNCIL MEETING**

**February 13<sup>th</sup>, 1:30 p.m.**

**Hilyard Center**

**9. ADJOURN**

Meeting adjourned at 3:01 p.m.

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*Last Saved: February 1, 2007*