

# MINUTES

Senior & Disabled Services  
**Special Meeting: Senior Services Advisory Council**  
Hilyard Community Center, 2580 Hilyard St., Eugene

May 9, 2006

Members Present: Anna May Herbert, Chair; Mae Westfall Cook, Mary Johnson, Jane Strasdas, Dianne Burch, Andrea Gillispie, Steve Skipton, Don Hampton, Marion Esty, Jane Boren, Jean Jordan, Jack Ewing, Joe Xavier, Jonathon Ramey

Members Excused: Darlene Puls, Jim Patterson

CR Member Present: Cathy Steadman Cox, David Quale

Staff Members Present: Patti Little, Sandy Karsten and Kay Metzger

## 1. CALL TO ORDER

Chair Anna May Herbert called the meeting to order at 1:32 PM.

## 2. CONSIDERATION OF THE MEETING AGENDA

Dianne Burch announced she will be leaving early from the meeting. Meeting agenda accepted as mailed.

## 3. CONSIDERATION OF MINUTES OF THE FEBRUARY 2006 SSAC MEETING

**Motion:** Dianne Burch moved the minutes of the April 2006 meeting be approved. Joe Xavier seconded the motion.  
Minutes of the April 2006 SSAC approved.

## 4. LCOG REPORTS - LCOG Board of Directors

Kay Metzger reported that the LCOG Board approved the S&DS 2006-07 Area Plan Update at its meeting on April 27, 2006.

## 5. ACTION ITEMS

### a. Report of the Nominating Committee

#### (1) 2006-07 Slate of Officers

Marion Esty, Chair of the SSAC Nominating Committee, presented the recommendation from the Nominating Committee for the 2006-07 SSAC slate of officers. Marion acknowledged she had received comments from other SSAC members about the proposed slate. The SSAC will vote on the slate of officers at its June meeting. Anna May Herbert informed the Committee that, as a matter of protocol, the Committee will entertain nominations from the floor prior to taking the vote for officers. Mae Westfall Cook informed the Committee that she plans to respectfully nominate Dianne Burch as Second Vice-Chair. Dianne Burch indicated she will accept the nomination. No action taken on this item at this time.

#### (2) Appointment of New Members

Marion Esty reported that the Nominating Committee met earlier in the day to interview potential candidates. Sadly, only one of the three candidates was able to attend the interviews. The Committee has rescheduled two interviews to be held prior to the June SSAC meeting.

Marion reported that Dennis Shine, former LCOG Board member representing LCC, was interviewed earlier in the day. The Nominating Committee was very impressed with Dennis, and recommended his appointment to full SSAC membership. Jean Jordan expressed concern about the leadership at LCC, and that in her experience they have not been supportive of senior issues. Mae Westfall Cook stated she appreciated Jean's forthright comments, but that she had never been aware of any insensitivity to aging issues during her tenure as an LCC Board Member. Marion Esty also countered that this particular candidate seemed very interested in aging issues.

Anna May determined that the Committee should vote on each recommendation of the Nominating Committee separately. The vote of the Committee was as follows:

Recommendation #1: That the following current Advisory Council members be re-appointed to the Council for three year terms (ending June 30, 2009):

- Jonathon Ramey (<60; Junction City);
- Steve Skipton (<60; Eugene).

**Action:** The Committee approved Recommendation #1 unanimously.

Recommendation #2: That the following current Community Representative Members be appointed to the Council for three year terms:

- David Quale (<60; Eugene);
- Cathy Steadman Cox (<60; Eugene).

**Action:** The Committee approved Recommendation #2 unanimously.

Recommendation #3: That Dennis Shine be appointed to full membership on the Council for a three year term.

**Action:** The Committee approved Recommendation #3, eleven votes to approve, one vote opposed.

#### **b. Procurement & Monitoring Recommendations**

Anna May thanked Patti Little for compiling the 2006-07 Application Summaries for review by the Committee.

##### **(1) Caregiver Support Group and Training**

Patti indicated there were two corrections the Committee should note in their packet. First, the unit rate for the Family Caregiver Support Group and Training should be \$7.48 rather than \$7.44. Second, on the last page, the last sentence of the paragraph under “Staff Comments” should read, “For this reason, the unit rate for FY 2006-07 is \$.05 ~~\$.07~~ less than this year”.

**Motion:** Moved by Marion Esty, seconded by Jane Strasdas that the SSAC recommend that LCOG accept the application submitted by Cascade health Solutions to operate the Caregiver Support Group and Training Program from July 1, 2006 through June 30, 2007, and that the program be awarded up to \$2,245 for training and \$11,328 for support groups of older Americans III-E funds, pursuant to the application, payable as outlined in the Comparative Summary on page three of the report. Motion passed, with one abstention (Andrea Gillispie).

##### **(2) Legal Services**

The Committee reviewed the 2006-07 Application Summary for Legal Services. This application has significant in-kind support.

**Motion:** Moved by Jane Strasdas, seconded by Mary Johnson that the SSAC recommend that LCOG: (1) Accept the application submitted by the Lane County Law and Advocacy Center to operate the Senior Law program in 2006-07, and (2) That it award the program up to \$58,339 of Older Americans Act III-B funds,

payable at the rate of \$16.91 per unit of service, not to exceed a total of 3,450 units of service annually. Motion passed, with one abstention (Steve Skipton).

### **(3) Long Term Care Ombudsman Screening and Recruitment**

This particular contract is a low-cost contract for the agency. The Committee reviewed the Application Summary for Long Term Care Ombudsman Screening and Recruitment.

**Motion:** Moved by Dianne Burch, seconded by Mae Westfall Cook that the SSAC recommend that LCOG accept the application submitted by the Long Term Care Ombudsman Recruiting and Screening Committee for FY 2006-07; and that it award the program up to \$1,243 of Older Americans Act funds (\$842 II-B and \$419 VII A), pursuant to the application, payable on an as needed basis, not to exceed a total of \$1243. Motion passed unanimously.

### **(4) Money Management**

Anna May reviewed the application submitted by the Emerald Empire Council on Aging and AARP. This is a valuable, much needed service to the community. Currently there are 14 people on the waiting list. The current coordinator has indicated she may resign next year. Steve Skipton stated that Lane County Law and Advocacy Center previously carried this contract and found it difficult to operate the program on the small amount of funding available. The Committee then engaged in a discussion about the challenges of running the program with limited funding and volunteers. After some discussion, the Committee determined it was appropriate to vote on the contract continuation.

**Motion:** Moved by Mary Johnson, seconded by Jane Strasdas that the SSAC recommend that LCOG: 1) Accept the application submitted by the EECA to operate the Money Management Program for FY 2006-07; and 2) that the program be awarded up to \$13,653 of Older Americans Act III-B funds and \$2,578 of OPI funds, not to exceed a total of 1,828 units of service annually. Motion passed unanimously.

### **(5) Food Service for Meals**

The application submitted by Bateman Senior Meals was considered by the Committee. This contract is procured through the three member Food Services Procurement Consortium. It is anticipated the utilization of frozen meals will increase. Additionally, this contract includes a discontinuation of the deli meal choice, at the request of the Consortium. The Committee inquired regarding the impact of fuel costs. Staff responded that Bateman and the Consortium have

negotiated an agreement regarding a fuel surcharge, to be levied when gas prices rise above an agreed upon amount. This has been an acceptable means of dealing with fluctuating gas prices.

**Motion:** Moved by Mary Johnson, seconded by Jane Strasdas that; 1) LCOG contract with Northwest Senior & Disability Services, as the lead agency in the Food Service Consortium, and; 2) That Northwest Senior & Disability Services continue the contract with Bateman for the provision of food service for FY 07 at the rates no higher than the rates noted below:

Hot Meals Tier 1: \$3.24; Hot Meal Tier 2: \$2.37;  
 Frozen Meal Tier 1: \$2.88; Frozen Meals Tier 2: \$1.59.  
 Motion passed unanimously.

**(6) Metro Meals on Wheels**

Anna May stated this is a long standing contract. Mae Westfall Cook indicated she had observed the meal preparation for Home Delivered Meals and found it very interesting.

**Motion:** Jane Strasdas moved, Joe Xavier seconded that:

1) SSAC recommend that LCOG approve the FY 2007 contract for Metro Meals on Wheels with American Red Cross, for meals at a total unit rate of \$6.26 per meal. This recommendation is made with the understanding that if funding levels or contracted food service rates change, the budget and service levels will be renegotiated. Specific reimbursement rates are noted below:

Source	Units	Unit Rate	Total Funds
OAA	55,541	\$1.5945	\$88,561
USDA (OAA meals only)	55,541	\$0.53	\$29,437
OPI (includes client donations)	4,195	\$6.26	\$26,275
HSC Funds	55,541	\$0.2484	\$13,798

2) That SSAC recommend that the contract continue the current language for allocating net proceeds from the Combined Meals on Wheels Fund Raising efforts. Net proceeds will be divided based on the proportion of Meals on Wheels served by each organization.

Motion passed unanimously.

**c. Advocacy Committee Recommendations**

On behalf of the Advocacy Committee, Kay presented the recommendation of the Advocacy Committee regarding the paper, “An Analysis of Tax Expenditures in Oregon”. By introducing this paper, the Advocacy Committee hopes to accomplish the following outcomes:

- Consistent with the charge of the Advocacy Committee, (per the SSAC By-Laws) recommend action that has the potential for improvements in funding services provided to seniors and persons with disabilities;
- Stimulate a discussion, and hopefully agreement, amongst a cross section of special interest groups on a topic of mutual interest and benefit; and
- Upon approval from the LCOG Board, collaborate with interested state elected officials to move forward legislatively.

**Motion:** Moved by Jack Ewing, seconded by Jane Strasdas that the SSAC approve moving forward to the LCOG Board with the concept. Motion passed unanimously.

**6. INFORMATION ITEMS**

**a. Chair’s Report**

SSAC Chair, Anna May Herbert, stated there was no information to report at this time.

**b. Committee Reports**

**(1) Advocacy Committee**

No additional report by the Advocacy Committee.

**(2) Long Term Care Committee**

Steve Skipton reported that the Committee received a great presentation on the services provided by S&DS. David Quale indicated he felt it would be beneficial to have S&DS Supervisors make a similar presentation to the full SSAC.

**(3) Procurement and Monitoring Committee**

No additional report at this time. The next meeting of the PMC will be May 30, 1:30-3:00, Lamb’s Cottage.

**(4) Nominating Committee**

No additional report at this time.

**c. Staff Reports**

**(1) Contract with ADDUS for OPI Services**

Patti Little reminded the Committee that there will be a recommendation regarding the ADDUS Contract sometime in the near future.

**(2) Other Staff Reports**

No additional reports were given.

**7. OTHER REPORTS AND ANNOUNCEMENTS**

Mae Westfall Cook noted her appreciation of other Committee member's expertise in the area of aging issues.

**9. REMINDER OF NEXT MEETING/ADJOURN**

Anna May Herbert reminded members that the next Council meeting will be held on Tuesday, June 13, 2006, 1:30 PM, at the Hilyard Community Center.

The meeting adjourned at 2:59 PM.

*(Recorded by Kay Metzger)*  
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