

To: Senior Services Advisory Council (SSAC)

From: Procurement and Monitoring Committee (PMC), By Patti Little

Date: August 13, 2007

Re: Lane County Money Management Program Coordinator

Background: The SSAC values the Lane County AARP Money Management Program (MMP) as a resource for low income Lane County residents who, for a variety of reasons, are not able to manage their own finances.

In 2006, Senior & Disabled Services (S&DS) sub-contractor's (Emerald Empire Council on Aging --EECA) MMP Coordinator resigned from the position to accept another job and EECA returned the program to S&DS. With the approval of the SSAC, S&DS entered into a temporary personal services agreement with Carol Cookson to operate the program until a new contractor could be secured. Carol Cookson also serves as the AARP State MMP Coordinator and so was not in a position to continue in this role indefinitely. Lane County Mental Health originally expressed the desire to take over the MMP in July of 2007 but announced in mid-May that it was not in a position to do so.

State law doesn't require a competitive process for dollar amounts such as the MMP allocation. Due to timing issues S&DS was not able to secure a sub-contractor for the beginning of fiscal year 2007-08 and the future MMP contract will be for a partial year. For these reasons, S&DS, in cooperation with the AARP State Coordinator, choose to interview candidates from the existing pool of Lane County MMP volunteers.

Potential candidates were identified and two people were interviewed on August 7, 2007. The top candidate was Clay Austin, a retired Lane County businessman. Clay owned and operated Clay's Refrigeration for 28 years before his recent retirement. The family owned business included a staff of twelve and served all of Lane County. The company is now owned and operated by Clay's son. In 2004, Clay and his wife traveled to Sri Lanka to provide disaster relief following the tsunami. Clay is very enthusiastic about the MMP, has wonderful people skills, and excellent business skills which will serve the MMP well.

Recommendation: PMC recommends that the SSAC enter into a contract with Clay Austin to serve as the Lane County AARP MMP Coordinator effective October 1, 2007 thru June 30, 2008 to be reimbursed \$450.00 per month of Older Americans Act III-B and/or Oregon Project Independence funds to recruit, train, and oversee approximately 30 volunteers providing approximately 900 units of service to 50 unduplicated MMP clients. It is further recommended that the PMC conduct at least two site visits of the MMP during fiscal year 2007-08.