

M I N U T E S  
Senior Services Advisory Council  
Hilyard Center, 2580 Hilyard St., Eugene

October 13, 2009

- Members Present:** Tim Baxter, Mary Johnson, Mae Westfall Cook, Barbara Butzer, Lambert Escobosa, Pat Giles, Lisa Grissell, Donna Peterson, David Quale, Andrea Gillispie, Rod Holst, Dr Dwayne Rice, Yvaughn Tompkins
- Members Excused:** Zall Vallanueva, Cathy Steadman Cox, Jim Patterson, Dick Sly, Gwen Curran, Stephen Kraus, Kathy Mann, Dennis Shine
- Community Reps:** Sandi Curtis, Diana Jacoby, Karen Locke
- Community Reps Excused** Marion Esty, Jonathan Ramey
- Guests:** Pam Haddock
- Staff Present:** Kay Metzger, Lenora Crowson, Patti Little, Sandy Karsten

**1. Call to Order; Self-introductions**

Mary Johnson called the meeting to order at 1:33 p.m. Everyone present introduced themselves.

**2. Consideration of Meeting Agenda**

Sandy Karsten asked to include the 2010 Application Summary for the Food Service for Senior Meals Program under **5.b. Other Action Items**. The amended Agenda was accepted by consensus.

**3. Consideration of the Minutes of the August 2009 SSAC Meeting (Attachment)**

**Correction:** Tim Baxter asked that the wording of the last sentence of **4.b. the Disability Services Advisory Council** report on page two be changed from “who use wheelchairs” to “with disabilities.” The corrected August 2009 Minutes were accepted unanimously.

**4. LCOG Reports**

**a. LCOG Board of Directors**

Kay Metzger reported that the LCOG Board of Directors met in September. This was more of a planning session to identify items on which the Board could focus

and have an impact for the next year. They came up with twenty different items, so there is still more work to be done. Their next meeting will entail responding to the projects brought up.

### **b. Disability Services Advisory Council (DSAC)**

Tim Baxter reported that the DSAC nominated and approved new committee members, elected officers (Ed Necker as Chairperson and Tim Baxter as Vice Chairperson), Kay Metzger collected committee preference slips, and the Oregon Project Independence questionnaire was discussed and collected.

## **5. Action Items**

### **a. Oregon Project Independence Discussion (Attachments)**

Kay Metzger reported that the State Legislature directed the Department of Human Services (DHS) to complete an evaluation of the Oregon Project Independence Program and present a report by January 2010. To accomplish this task, DHS has asked that all Area Agencies on Aging facilitate group discussions with their Advisory Councils regarding the OPI program.

Descriptions of the attachments are:

- Attachment A: Budget Note Focus Group Introduction
- Attachment B: OPI Discussion Group Questions
- Attachment C: OPI Background Information
- Attachment D: Glossary of OPI Services, for reference in responding to Question # 1 in the OPI Discussion Group Questions (Attachment B)
- Attachment E: OPI Service Matrix for the Area Agencies on Aging, for reference in responding to Question #1. This shows which services are offered through OPI in the various areas throughout the State.
- Attachment F: Service Priority Levels, for reference in responding to Question #2.

To be consistent with the rest of the state, Kay read the Budget Note Focus Group Introduction (Attachment A). The Council was then asked to discuss and respond to the questions in Attachment B. The four questions were on these topics:

1. Core Services
2. Standardization
3. Participant Cost Sharing
4. Focus of OPI.

There was extensive discussion with Kay answering questions. Council members then completed the Discussion Guide (Attachment B) and submitted it to be compiled with those collected from DSAC and then to be given to the State for evaluation.

### **b. Other Action Items (Handout)**

Sandy Karsten presented the Procurement and Monitoring Committee's (PMC) recommendation concerning the Food Service for Senior Meals. LCOG is a partner in an interagency consortium with NorthWest Senior & Disability Services (NWSDS) and Oregon Cascades West Council of Governments (OCW) to procure food service for the meal sites and home delivered meals programs in a seven county area. The Food Service Contract has been extended thru October 31, 2009 to allow S&DS time to clarify the FY 2009-10 Budget. The consortium is currently in the process of negotiating the contract for the remainder of this fiscal year and should have the new contract executed by November 1, 2009.

The PMC Recommendation is:

- 1) That SSAC recommend that LCOG contract with NorthWest Senior & Disability Services, as the lead agency in the Food Service Consortium, and;
- 2) That North West Senior & Disability Services continue the contract with Bateman for the provision of food service for FY 10 at the rates no higher than the rates noted below.

Hot Meals	Frozen Meals
\$3.71	\$3.40

A motion was made by Pat Giles to accept the PMC Recommendation. Donna Peterson seconded the motion. Motion carried.

Sandy also reported that a new dishwasher was purchased with the funds donated by Rod Holst's Rotary Club.

## 6. Information Items

### a. Chair's Report

Mary Johnson reported that Betty Jane Shirley has resigned from the SSAC. She will be missed. Thanks to a scholarship she received from AARP, Mary was able to attend a meeting held in Salem along with Kay Metzger and Nancy Sargent-Johnson on Building Livable Communities.

### b. Committee Reports

#### (1) Advocacy Committee

Mary Johnson reported that The Register Guard had a nice article about the Springfield roundabouts. She thanked Tim Baxter for his hard work on the project.

#### (2) Long Term Care Committee (LTC)

David Quale welcomed new LTC members, Karen Locke and Lambert Escobosa. David also reported that the LTC will be involved in the implementation of the Real Choices Systems Change Grant (RCSC). The

goals of the program is to provide the tools people need to choose the right path for themselves, easy access to information, assistance, facilitated referrals, assessment of needs and community resource navigation. These services are to be provided by trained professionals. The RCSC Grant also includes a model to improve hospital discharge planning for seniors and people with disabilities. It will be a person-centered discharge model, helping people transition back to home or a community-based care setting. The services will include post-hospital telephone follow-up with referrals to the Aging and Disability Resource Centers (ADRC), if necessary. The ADRC will include a statewide database of resources to be used to help consumers make more informed decisions on their own. The database will contain important information on long term care services and supports. Staff are to be trained using concepts developed by the Alliance for Information and Referral Systems, a nationwide certification process.

### **(3) Procurement and Monitoring Committee (PMC)**

Patti Little reported that the PMC reviewed contracts and had new member orientation at their last meeting. The new OPI Contract will be effective by October 1, 2009. The contract rates and terms remain the same as last fiscal year. Volunteer Standards of Conduct & Confidentiality Agreements were signed by the PMC members acknowledging they would follow those standards. Pat Giles was reappointed as Chairperson. Visits to MOW sites and Family Caregiver Support Group & Training sites were planned.

### **c. Staff Reports**

Sandy Karsten reported that the Metro Meals on Wheels contract had been extended thru September 30, 2009 to allow S&DS time to clarify the FY 2009-10 Budget. S&DS is in the process of negotiating the contract amendment for the remainder of this fiscal year and will have the amendment executed effective October 1, 2009. American Red Cross service units are up by 3,000 meals due to Federal stimulus funds, increases in OAA allocations, and the continuation of OPI and Title XIX services.

## **7. Other Reports and Announcements**

None

## **8. Reminder of Next Council Meeting**

December 8, 2009, 1:30 p.m.;  
Hilyard Community Center

## **9. Adjourn**

The meeting was adjourned at 3:03 p.m.

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*Last Saved: Monday, November 30, 2009*