



DATE: October 7, 2019

TO: Potential Proposers

FROM: Kelly Clarke, Senior Transportation Planner

RE: Request for Proposals No. 2020-0002

ATTACHMENTS: None

This document, hereinafter referred to as Addendum No. 2, becomes a binding incorporation to the solicitation documents and the resulting contract award.

1. Procurement Timeline

Section 8: Procurement timeline has been amended. The Proposal Closing Date will now be October 24, 2019 at 5:00 p.m. Subsequent addendum is forthcoming.

Date	Event
September 5, 2019	RFP Project Advertised - RFP Issued
September 24, 2019	Pre-proposal Meeting @ 1:00 p.m.
September 26, 2019	Vendor Questions Due by 5:00 p.m.
September 30, 2019	Vendor Question Answered by 5:00 p.m.
October 24, 2019	Proposal Closing Date by 5:00 p.m.
TBD	Evaluation Committee Kickoff Meeting – Review evaluation criteria and present proposals
TBD	Evaluation Committee Meeting – Evaluate proposals
TBD	Interview of Finalists (if necessary)
TBD	Issue Notice of Intent to Award